

## KEC has worked for us!

### *Dant Clayton Corporation*

"Dant Clayton Corporation is very excited about the possibilities offered by the WorkKeys® program. The assessment component is workplace-grounded (versus an academic focus). We are considering factoring the assessment into our current employee selection process. I have every confidence that this excellent program will serve to improve our individual workforce as well as assist Dant Clayton to focus on *our people*."

– John Holzapfel, Director of HR,  
Dant Clayton Corporation

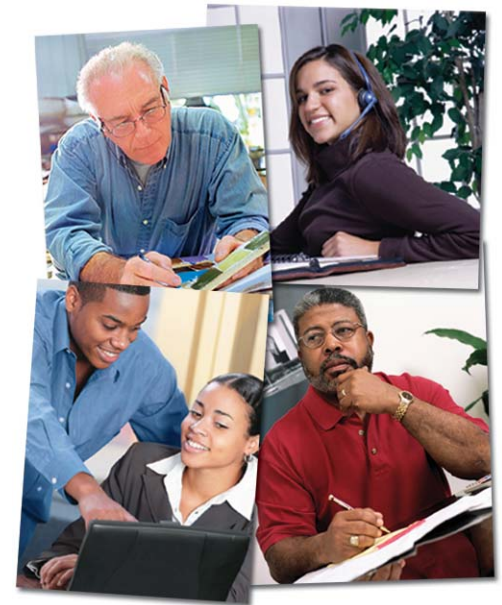
### *Paragon Door*

"We have used WorkKeys® as a screening tool for hiring and promotion. The job profiles and the related assessments have enhanced our ability to identify qualified candidates who have the skills and abilities that match job requirements."

– Scot Maggard, Paragon Door



## CONTACT INFORMATION

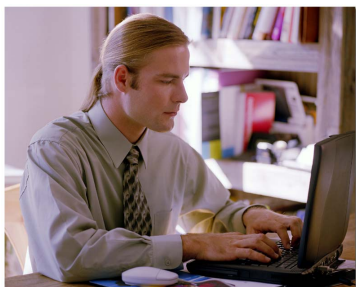


---

## *The Prospective Employee's Guide to the Kentucky Employability Certificate*

---

# Do you want to show employers what you know? The KEC can help!



## What is the Kentucky Employability Certificate?

The Kentucky Employability Certificate (KEC) allows you to show employers what you know!

The KEC verifies your skills in three key areas that are important to employers:

- Reading for Information
- Applied Math
- Locating Information

To earn a Kentucky Employability Certificate, you must take three WorkKeys assessments in the areas mentioned above.

A certificate is then awarded in either of two levels: a Silver certificate for a score of 4 on all three assessments or a Gold certificate for a score of 5 on all three assessments.

## How can the KEC work for me?

### It helps you identify your strengths.

When you complete your three WorkKeys® assessments, you'll have a clearer picture of what your greatest strengths are and the value that you can bring to a company or organization. The next time you participate in an interview, you should be able to confidently answer the tough question, "What do you think your greatest strengths are?"

### Higher Skills = Higher Salaries

According to ACT/WorkKeys®, "studies show that jobs requiring higher skills in math, locating information, and reading pay higher entry-level salaries." The KEC allows you to show your true value in terms of skills – no matter your level of educational attainment.

### The KEC shows you have skills.

Employers can have a difficult time deciding who the most qualified candidate for a job may be. When you obtain your Kentucky Employability Certificate (KEC), you are able to show these employers that you are a highly-skilled person and a good potential employee.



## I haven't been in school for a while. Can I refresh my skills before the assessments?

You're in luck! Your local adult education provider offers FREE skill-building classes to help you update your academic skills.

Contact information for your local adult education provider can be found on the back of this brochure.

You can also prepare by becoming familiar with the types of questions you'll find on the WorkKeys® assessments by visiting the ACT/WorkKeys® website ([www.act.org/workkeys](http://www.act.org/workkeys)).

